Booking Transfer Request Form
(For Reservations Initially Made Directly with Disney)

Walt Disney World ® Resort	*Disneyland*® Resort	*Disney Cruise Line*®	Aulani Resort, Hawaii	*Adventures by Disney* ®
☐	☐	☐	☐	☐

Reservation Details

Reservation Number:_____

Lead Guest's Name: _____

Arrival Date:_____

Departure Date:_____

Resort/Ship/Itinerary: _____

(Disney Cruise Line Only): Category_____

(Disney Cruise Line Only): Booked Onboard?____

Travel Agency Details

Travel Agency Name:_____

Travel Agent Name: _____

Phone: _____

Agency CLIA or IATA: _____

City : _____

State/Province_____

Country : _____

One adult from the reservation number listed above must sign this form requesting the transfer of this booking to their travel agent. If there are multiple reservations traveling together for these travel dates, one signed Booking Transfer Request Form must be submitted for each reservation. Transfer of reservations (or voyage fares) which are not paid in full may be requested within 30 days of the initial booking. Any requested transfer is subject to Disney's approval in Disney's sole discretion. Reservations which are paid in full are not eligible for a transfer request.

I authorize my Travel Agent to assume ownership and responsibility for my reservation.

Guest Name: _____

Guest Signature: _____ Date: _____

For Travel Agent Use Only:

For *Walt Disney World*® Resort reservation transfers, please fax to (407)938-4115 or email WDWDRCIATA@email.disney.com.

For *Disney Cruise Line*® reservation transfers, please fax to (407)566-7739 or email DCL.Resort.and.Travel.Ops.Specialist@disney.com.

For *Disneyland*® Resort reservation transfers, please fax to (818)260–8672 or email DL.Travel.Sales.Service.Specialists@disney.com.

For *Adventures by Disney*® reservation transfers, please fax to (714)520–6118 or email ABD.Travel.Services@disney.com.

For *Aulani, A Disney Resort & Spa* reservation transfers, please fax to (407)938-4115 or email WDWDRCIATA@email.disney.com.